



**Southwest Georgia Workforce Development Board
Executive/Finance Committee Meeting**

Tuesday, February 28, 2017

11:30 a.m.

Southwest Georgia WorkSource Conference Room

AGENDA

1. Call to Order & Invocation

Tommy Chairman

2. Conflict of Interest Statement / Declaration(s)

Tommy Hill, Chairman

3. Call for Attendance

Pascha Spence, Office Manager

4. Approval of Minutes from November 29, 2016, January 24, 2017, February 15, 2017 (Tab #1)

Tommy Hill, Chairman

5. Approval of Quarterly Financial Statements-December 2016 (Tab #2)

Tommy Hill, Chairman

6. FY 2017 Proposed Budget Revision 2 (Tab #3)

a. Dislocated Worker and Rapid Response Transfer Request

7. Approval of Board Policy Additions, Revisions, Deletions (Tab #4)

Tommy Hill, Chairman

WIOA-2016-8 – On the Job Training Policy (Revision)

WIOA-2016-33 – Individual Training Account Policy (Revision)

WIOA-2017 – Procurement Policy

WIOA-2017-45 – Short-Term Prevocational Services Policy

WIOA-2017 – Work Experience/Internship Policy

WIOA-2017 – Transitional Jobs Policy

WIOA-2017 – Youth Incentive Policy

8. Approval of Local Plan Revisions (Tab #5)

Tommy Hill, Chairman

9. Approval of One Stop Operator Request for Proposal Issuance (Tab #6)

Tommy Hill, Chairman



10. Review of Taylor Lombardi Hall Wydra, P.A. Subrecipient Monitoring Report – PY 16 Monitoring of Contracted Services - Review Conducted October 17 – 21, 2016 (Tab #7)

11. Operations Update (Tab #8)

Cory Thomas, Interim Executive Director

- a. One Stop Partner Negotiations and Development of MOU and Infrastructure Agreement – Required to be in effect by July 1, 2017 – Discuss Need for Consultant Services
 - Round 1 Negotiation Meeting – Scheduled March 16
 - Round 2 Negotiation Meeting – Scheduled April 20
- b. One Stop Operator RFP Release March 2017 – Required Operator to be in effect by June 30, 2017
- c. Consortium (Chief Elected Officials Organization) Meeting, February 23, 2017
 - Next Meeting Scheduled May 25, 2017 (2 Mayor Nominations needed to meet State CLEO membership requirements)
- d. State Workforce Board Meeting held February 8-10, 2017, St. Simons
- e. Local Plan Revisions Due March 14 with approval of Board
- f. Florida/Georgia Alliance Regional Partnership Meeting February 24, 2017 – North Florida Community College campus, Madison, FL
- g. HDCI Sector Strategy Grant Application Due March 31
 - HDCI Partner Meeting Wednesday, March 1, 2017 WorkSource Conference Room
- h. GWLA Meeting, Macon March 2-3, 2017
- i. WorkSource Job Fair Thursday, March 9, 2017, Southern Regional Technical College – Thomasville Campus
- j. SETA Conference, Jacksonville, FL March 19-21, 2017
- k. Archbold Medical Center - CNA Pilot Training Program –Start March 13, 2017
- l. Adult Education Grant Application Process – Requires WDB Review and Approval
 - To receive applications for review between March 17 and March 24
 - WDB Reviews are due back to the Office of Adult Education by April 14, 2017
 - Review Committee and WDB Meeting Dates will need to be established for required timeline
- m. Taylor, Lombardi, Hall, Wydra, P.A – Scheduled Programmatic Monitoring April 2017 – ResCare Workforce Services Contract
- n. WIOA State Convening Meeting – July 19-20, 2017 – Gwinnett Arena

12. Executive Session

Tommy Hill, Chairman

13. Schedule Next Committee Meeting Dates

Tommy Hill, Chairman

14. Adjourn

Tommy Hill, Chairman