

Southwest Georgia Workforce Development Board

Meeting Summary

Tuesday, March 7, 2017 at 6:18 p.m.

Camilla Depot Conference Room, 212 East Broad Street, Camilla

Members Present

Tommy Hill, Chairman, Torey Wingate, Vice Chairman, Allan York, Tony Cooper, Cory Thomas, Charlie Sol, Lynne Jones, Catherine Hogg, Elizabeth Brown, Brenda Broome, LaTonja Dotson, Joyce Halstead, Karen Rackley, Nathaniel Thomas, Anthony Parker, Renee Gee-Theophile and Buddie Jordan.

**17 Members Present**

A quorum was DECLARED.

Staff Present

Melody Pierce, Interim Executive Director, Amanda Godwin, Operations Manager, Jerry Chapman, Regional Planner, Rebecca O'Neil, Programs Manager and Pascha Spence, Office Manager.

Guest Present

Christine Grigsby, Project Director, ResCare, Catherine Beaty, Vocational Rehabilitation and Rhonda Lockhart

Chairman Hill made an amendment to the agenda to have the Executive Finance Committee approve the following items and to remove the items from the 3/7/2017 Consent Agenda, this was required due to the inability of maintaining a quorum due to necessary abstentions. Chairman Hill proceeded with business per the Southwest Georgia Workforce Development Board Constitution and By-Laws Article VIII Committees Section I paragraph four which states: *"The Executive/Finance Committee shall act on behalf of the WDB when quorums are not established at a board meeting. When the Executive/Finance Committee acts on behalf of the board in the absence of a board quorum, the acts of the Executive/Finance Committee shall be the acts of the WDB."*

III. Approval of FY 2017 Proposed Budget Revision

IV. Approval of Board Policy Additions, Revisions and Deletions

VI. Approval of One Stop Operator Request for Proposal Issuance

➤ **Approval of Consent Agenda from 3/7/2017 which included the following: (APPROVED-Sol/Broome)**

a. Previous Meeting Minutes of December 6, 2016

b. 2/28/2017 Executive/Finance Committee Report

I. Approval of Meeting Minutes from November 29, 2016, January 24, 2017 and February 15, 2017

II. Approval of December 2016 Financial Statements

V. Approval of Local Plan Revisions

VII. Approval of 2017 Executive/ Finance Committee Meeting Dates

a. April 11, 2017 @ 11:30am

b. May 30, 2017 @ 11:30am

c. August 29, 2017 @ 11:30am

d. November 28, 2017 @ 11:30am

VIII. Executive Session

➤ **Approval of Revisions to WDB By -Laws emailed out on 7/9/16 and 12/2/16 (APPROVED- Parker/Sol)**

➤ **Approval of Revisions to Local Plan: (APPROVED- Gee-Theophile/N. Thomas)**

➤ **Approval of 2017 Meeting Dates: (APPROVED- Jordan/York)**

- March 7, 2017
- June 6, 2017
- September 5, 2017
- December 5, 2017

➤ **Operations Update by Melody Pierce which included:**

- a. Transition of Career Services Update – Christine Grigsby, Program Director, ResCare
  - WorkSource Job Fair Thursday, March 9, 2017, Southern Regional Technical College – Thomasville Campus
  - Archbold Medical Center Pilot Update
- b. One Stop Partner Negotiations - Development of MOU and Infrastructure Agreement
- c. One Stop Operator Procurement Update
- d. Consortium (Chief Elected Officials Organization) Meeting, March 14, 2017
- e. Local Plan Approval Update
- f. Florida/Georgia Alliance Regional Partnership Update
- g. High Demand Career Initiative (HDCI)- Sector Strategy Grant Application Update
- h. GWLA Meeting, Macon March 2-3, 2017
- i. WorkSource Job Fair Thursday, March 9, 2017, Southern Regional Technical College – Thomasville Campus
- j. SETA Conference, Jacksonville, FL March 19-21, 2017
- k. WDB Review and Approval of Adult Education Grant Applications
- l. WIOA State Convening Meeting – July 19-20, 2017 – Gwinnett Arena

**Adjourned**