



**Southwest Georgia Workforce Development Board
Executive/Finance Committee Meeting**

Thursday, June 1, 2017

11:30 a.m.

Southwest Georgia WorkSource Conference Room

AGENDA

1. Call to Order & Invocation

Tommy Chairman

2. Conflict of Interest Statement / Declaration(s)

Tommy Hill, Chairman

3. Call for Attendance

Pascha Spence, Office Manager

4. *Approval of Minutes from April 12, 2017 and May 9, 2017 (Tab #1)

Tommy Hill, Chairman

5. *Approval of Quarterly Financial Statements-March 2017 (Tab #2)

Tommy Hill, Chairman

6. Review/Discussion of FY 2017/FY 2018 Budget Reports (Tab #3)

Amanda Godwin, Operations Manager

- a. PY 2017 Budget vs. Expenditure Report Forecast 6/30/17
- b. FY 2018 Preliminary Budget (Tab #3)

7. *Approval of One-Stop Operator and PY' 17 Funding Recommendation (Tab #4)

Tommy Hill, Chairman

- a. Recommendation from Review Committee
Review Committee Chairman, Dr. John Marria

8. *One Stop & Affiliate Certification Policy Requirements/Timelines (Tab #5)

Tommy Hill, Chairman

- State Workforce Implementation Guidance (WIG) LS-16-004 Affiliate One-Stop
- Certification process will require follow-up June meeting

9. *Review and Approval of One-Stop Infrastructure Costs Proposal (Tab #6)

Tommy Hill, Chairman

10. *PY 16/17 Contract Funding Recommendations (Tab #7)

Tommy Hill, Chairman

- a. PY 2017 Youth Funding Recommendations
 - i. Southern Regional Technical College (Youth)
 - ii. Dougherty County School System (Youth)



- iii. Terrell County Board of Education (Youth)
- iv. Paxen Learning Services (Youth) - Renewal
- b. ResCare Workforce Services (Adult/Dislocated Worker) – PY 2016 Modification
- c. Taylor Lombardi Hall Wydra, CPA Monitoring Services – PY 2017 Renewal

11. *Review Committee Recommendation for the Approval of Albany Technical College Eligible Training Provider (ETPL) Program Additions (Tab #8)

- a. Phlebotomy Technology Program
- b. EKG Technology Program

12. *Approval of Board Policy Additions, Revisions, Deletions (Tab #9)

Tommy Hill, Chairman

- WIOA-2017-66 Youth Work Experience (WEX) Policy
- WIOA-2017-58 – Work Experience (WEX) Revision
- WIOA-2017-67 – Incumbent Worker Policy [Rescinds current Policy #65 Dated 3/2/16]

13. Review and Discussion of Board Membership/Vacancies/Attendance

Tommy Hill, Chairman

14. *Recommendation of Nomination Committee for WDB Election of Officers

Tommy Hill, Chairman

15. Review/Discussion of Results of Legal Services Request for Quote

Melody Pierce, Interim Executive Director

16. Review of Discussion of Necessary By-Laws Revisions

Melody Pierce, Interim Executive Director

17. Operations Update (Tab #10)

Melody Pierce, Interim Executive Director

- a. HDCI (High Demand Career Initiative) Sector Strategy Grant Award \$187,658
- b. Consortium (Chief Elected Officials Organization) Meeting, June 14, 2017
 - CLEO/Vice Chair Election
 - (2 Mayor Nominations needed to meet State CLEO membership requirements)
- c. Local Plan Approval by State
- d. WIOA Quarterly Performance Report
- e. PY15 State WFD Summary Monitoring Report of all WIOA Regions (hand-out)
- f. GWLA Meeting, September 14-15, 2017
- g. SETA Conference, Fall September 24-26, 2017
- h. Archbold Medical Center - CNA Pilot Training Program Update
- i. Adult Education Grant Application Reviews Update
- j. WIOA State Convening Meeting – July 19-20, 2017 – Gwinnett Arena

Southwest Georgia



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18. Executive Session

Tommy Hill, Chairman

19. Schedule Next Committee Meeting Date

Tommy Hill, Chairman

20. Adjourn

Tommy Hill, Chairman