

Southwest Georgia Workforce Development Board

Executive/ Finance Committee

Meeting Summary

Wednesday, May 23, 2018 11:41 a.m.

WorkSource Southwest Georgia Conference Room, 75 West Broad Street Camilla, GA

Members Present

Torey Wingate, Chairman

Anthony Cooper, Vice Chairman

Allan York

Cory Thomas

Members Absent

John Marria

Tommy Hill

Staff Present

Melody Pierce, Executive Director

Amanda Godwin, Operations Manager

Rebecca O'Neil, Programs Manager

Pascha Spence, Office Manager

- **Approval of Previous Meeting Minutes from February 28, 2018: (APPROVED- Allan York/ Cory Thomas)**
- **Approval of March 2018 Financial Statements: (APPROVED- Cory Thomas/ Allan York)**
- **Approval of Board Policy Additions, Revisions, Deletions:**
 - a. *WIOA-25-2018 Supportive Services Policy [Revision] with the correction to page 4 to omit "protective eye gear and other essential equipment" from last paragraph under item 4 due to a conflict with OSHA requirement. **(APPROVED- Anthony Cooper/ Cory Thomas)**
 - b. *WIOA-2018-017 Grievance Policy [Replaces and Rescinds Grievance Policy WIOA-2017-017] **CORY THOMAS STATED CONFLICT AND ABSTAINED FROM DISCUSSION and VOTING (Quorum NOT maintained) item will be taken to the full WDB.**
- **Approval of PY 2018 Youth Contract Funding Renewal Recommendations for WDB Staff to have authority to negotiate and execute third year twelve-month PY17 contract renewals beginning June 15, 2018 through June 30, 2019 within the funding limits, and slot limits recommended, for WDB Staff to have authority to negotiate programmatic activities and performance outcomes in keeping with the youth performance goals and expectations of the WDB and for WDB Staff to have authority to note in each resulting contract that this is the final possible contract year per the PY16 WIOA Youth Services RFP: (APPROVED- Cory Thomas/ Anthony Cooper)**
 - a. **Southern Regional Technical College**- 25 PY18 Youth Slots Approved/Contract Amount \$45,000 with a 6-month probationary period, due to not meeting enrollment requirements
 - b. **Paxen Learning Services**- 150 PY18 Youth Slots Approved/ Contract Amount \$500,581
 - c. **Terrell County Board of Education**- 55 PY18 Youth Slots Approved/ Contract Amount \$166,761
 - d. **Dougherty County School System**- 50 PY18 Youth Slots Approved/ Contract Amount \$100,562
- **Approval of PY 2018 One-Stop Operator Funding Renewal Recommendations for WDB Staff to have authority to negotiate and execute a second year twelve-month PY18 contract renewal beginning July**

1, 2018 through June 30, 2019 within the prior recommended funding limit of \$100,000; and for WDB Staff to have authority to negotiate the operational components and performance outcomes in keeping with the Adult/DW performance goals and expectations of the WDB; and give WDB Staff authority to note in each resulting contract that a third-year contract extension is possible provided that measurable outcomes are successfully achieved and that sufficient funds for the contract term remain available: **(APPROVED- Anthony Cooper/ Cory Thomas)**

- **Approval of One-Stop Memorandum of Understanding (MOU) Revision: (APPROVED- Anthony Cooper/ Allan York)**
- **Review and Approval of Board Membership Compliance: (APPROVED- Anthony Cooper/ Cory Thomas)**
 - a. Kenderson Hill, Turner Job Corps- WDB Member Recommendation
 - b. Pete Stephens, Decatur County Commissioner- Executive/Finance Committee Member Recommendation
- **Approval of WDB By-Laws revisions to be presented to the WDB for review and approval on June 5, 2018: (APPROVED- Allan York/ Cory Thomas)**
- **Review and Discussion of PY 2016 State Monitoring Report for Review Conducted December 11-15, 2017 – Status of Corrective Actions**
- **Review and Discussion of Taylor, Hall, Miller, Parker, P.A.- Independent Audit Review Conducted April 16-20, 2018**
- **Operations Update**
- **Next Committee Meeting will be August 29, 2018**
- **Adjourn**