

Southwest Georgia Workforce Development Board

Executive/ Finance Committee Teleconference (due to COVID-19 social distancing and shelter in place requirements)

Meeting Summary

Thursday, May 28, 2020 11:00am

Teleconference

Members Present via conference call

Torey Wingate, Chairman

Anthony Cooper, Vice Chairman

Allan York

John Marria

Cory Thomas

Pete Stephens

Members Absent

Tommy Hill

Staff Present

Melody Pierce, Executive Director

Amanda Godwin, Operations Manager

Rebecca O'Neil, Programs Manager

Pascha Spence, Office Manager

- **Approval of Minutes from December 3, 2019 and December 11, 2019 (APPROVED- C. Thomas/ J. Marria)**
- **Approval of Quarterly Financial Statements-December 2019 and March 2020 (APPROVED- A. York/ J. Marria)**
- **Approval of Additional FY 2020 Grant Funding- National Dislocated Worker Grant (COVID) (APPROVED- A. Cooper/ A. York)**
- **Approval of Additional PY18/FY19 DW Grant Transfer Request May 2020 \$40,000 PY18DW to PY18 Adult and \$53,081 FY19 DW to FY19 Adult (APPROVED- A. Cooper/ A. York)**
- **Approval of FY 2021 Operating Budget ANTHONY COOPER AND CORY THOMAS STATED CONFLICT AND ABSTAINED FROM DISCUSSION and VOTING- DISCUSSION ONLY QUORUM NOT MAINTAINED**
- **PY 2019 One-Stop Reconciliation Quarter 2 and Quarter 3 (October 1, 2019-March 30, 2020)- (APPROVED- A. York/ J. Marria)**
- **Approval of Local and Regional Plan Revision 2020-2023- (APPROVED- J. Marria/ A. Cooper)**
- **Adoption of State Criteria for the Certification of Comprehensive and Affiliate One-Stops for PY20-21 (APPROVED- A. York/ A. Cooper)**
- **Training Provider Program Performance Review for State Eligible Provider List Continued Inclusion – Albany Technical College, Nursing Program (APPROVED- C. Thomas/ J. Marria)**

- Training Provider Application Review of Resubmission for State Eligible Provider List Inclusion – Georgia Dental Educational Institute, Dental Assistant Training (**APPROVED- A. Cooper/ J. Marria**)
- Training Provider Application Review for State Eligible Provider List Inclusion – South Georgia Career Center – Certified Nursing Assistant (**APPROVED- J. Marria/ A. York**)

****LET THE RECORD SHOW THAT ANTHONY COOPER LEFT THE MEETING**

- Approval of Board Policy Revisions- WDB Policy 35 Revision – Youth Incentive Policy, WDB Policy 37 Revision – Georgia Eligible Training Provider List (ETPL) Eligibility Policy, WDB Policy 25 Revision – Supportive Services Policy, WDB Policy 29 Revision – Training in Demand Occupations Policy, WDB Policy 42 Revision – Youth Requires Additional Assistance Policy, WDB Policy 33 Revision – Individual Training Account (ITA) Policy, WDB Policy 54 Revision – Eligibility & Priority of Service Policy (**APPROVED- C. Thomas/ J. Marria**)
- Review Committee Recommendation of Funding – PY 2020 Adult/DW Career Services RFP-
 - a. Approve the determination of the three (3) competitive proposals, Arbor E&T, LLC dba ResCare Workforce Services, Eckerd Youth Alternatives, Inc. and Kaiser Group dba Dynamic Workforce Solutions;
 - b. Approve the Review Committee's recommendation to approve funding for Arbor E&T, LLC dba ResCare Workforce Services;
 - c. Negotiate and execute an initial nine-month PY' 20 contract beginning October 1, 2020 through June 30, 2021 within the funding limits, slot limits recommended therein by the SWGA Georgia WDB Review Committee (see the attached);
 - d. Negotiate and execute a nine-month contract beginning October 1, 2020 through June 30, 2021 to include adult, dislocated worker funding to be negotiated up to \$ 975,000 for contractual operating costs and pass-through participant program services costs to be negotiated up to \$ 975,000 to include participant costs of ITA (individual training account) costs, supportive services, on-the-job training, customized training, incumbent worker training and work experience/transitional jobs training programs.
 - e. Negotiate programmatic activities and performance outcomes in keeping with the Adult and Dislocated Worker performance goals and expectations of the SWGA WDB;
 - f. Note in the resulting contract that, provided measurable outcomes are successfully achieved and availability of funding, the contract may be renewed for up to three additional one-year periods beginning with the second-year renewal on July 1, 2021 through June 30, 2022 (**a-f APPROVED- J. Marria/ A. York**)
- PY 2020 Youth Contract Renewals-Approval of motion to recommend to the WDB to allow WDB Staff to negotiate and execute twelve-month PY 20 contract renewals beginning June 15, 2020 through June 30, 2021 within the funding limits, slot limits recommended therein by the RFP Review Committee (See Chart Below) (**APPROVED- C. Thomas/ J. Marria**)

Proposer	Counties To Be Served	Recomm. Youth Slots [In School]	Recomm. Youth Slots [Out-of-School]	Recomm. Funding Amount (12 months)
Dougherty County School System	Dougherty	50		\$109,250
Eckerd Youth Alternatives	Calhoun, Colquitt, Dougherty, Early, Lee, Mitchell, Worth		185	\$580,500
Terrell County Board of Education	Terrell	35	25	\$185,250
Totals		85	210	\$ 875,000

- PY 2020 Youth Contract Renewals-Approval of motion to recommend to the WDB to allow WDB Staff to negotiate programmatic activities and performance outcomes in keeping with the Youth performance goals and expectations of the WDB **(APPROVED- A. York/ J. Marria)**
- PY 2020 Youth Contract Renewals-Approval of motion to recommend to the WDB that contracts resulting note in each resulting contract that third year contract extensions are possible, based on performance, organizational strategies and/or funding availability **(APPROVED- C. Thomas/J. Marria)**
- One-Stop Operator Contract Renewal – ResCare **(APPROVED- J. Marria/ A. York)**
- PY 2020 Taylor Hall Miller Parker P.A. Monitoring Services Contract Renewal **(APPROVED- J. Marria/ C. Thomas)**
- PY 2020 One-Stop MOU/Infrastructure Agreement **(APPROVED- J. Marria/ C. Thomas)**
- PY 2019 ResCare Adult/DW Career Services Contract Modification – Additional State Funding related to COVID-19 impact, National Dislocated Worker Grant **(APPROVED- C. Thomas/ J. Marria)**
- WIOA Performance PY 2019 Quarter 2 and 3 **(REVIEW & DISCUSSION)**
- Review of Board Membership Compliance **(REVIEW & DISCUSSION)**
- Operations Update
- Next Committee Meeting- June 18, 2020 @ 11:00am via teleconference
- Adjourn