



**Southwest Georgia Workforce Development Board
Executive/Finance Committee Meeting**

Thursday, May 28, 2020

11:00 am, via Conference Call (due to COVID-19 social distancing and shelter in place requirements)

Dial-in Number: (712) 770-5505 Access Code: 702068

AGENDA

1. Call to Order & Invocation

Torey Wingate, Chairman

2. Conflict of Interest Statement / Declaration(s)

Torey Wingate, Chairman

3. Call for Attendance

Pascha Spence, Office Manager

4. *Approval of Minutes December 3, 2019 and December 11, 2019

Torey Wingate, Chairman

5. *Approval of Quarterly Financial Statements

Torey Wingate, Chairman

- a. *Approval of December 2019 Quarterly Financial Statements
- b. *Approval of March 2020 Quarterly Financial Statements
- c. *Additional FY 2020 Grant Funding – National Dislocated Worker Grant (COVID)
- d. *Additional PY18/FY19 DW Grant Transfer Requests May 2020
 - i. \$40,000 PY18 DW to PY 18 Adult
 - ii. \$ 53,081 FY19 DW to FY 19 Adult
- e. FY 2020 Budget vs. Expenditure Report for Review and Discussion (July 1, 2019 – April 30, 2020)

6. *Review and Approval of FY 2021 Operating Budget

Torey Wingate, Chairman

7. *Approval of PY 2019 One-Stop Reconciliation Quarter 2 and Quarter 3 (October 1, 2019 – March 30, 2020)

Torey Wingate, Chairman

8. *Approval of Local and Regional Plan Revision 2020-2023

Torey Wingate, Chairman

9. *Adoption of State Criteria for the Certification of Comprehensive and Affiliate One-Stops for PY20-21

Torey Wingate, Chairman



- 10. *Training Provider Program Performance Review for State Eligible Provider List Continued Inclusion – Albany Technical College, Nursing Program**
Torey Wingate, Chairman
- 11. *Training Provider Application Review of Resubmission for State Eligible Provider List Inclusion – Georgia Dental Educational Institute, Dental Assistant Training**
Torey Wingate, Chairman
- 12. *Training Provider Application Review for State Eligible Provider List Inclusion – South Georgia Career Center – Certified Nursing Assistant**
Torey Wingate, Chairman
- 13. *Review and Approval of Board Policy Revisions**
Torey Wingate, Chairman
 - a. *WDB Policy 35 Revision – Youth Incentive Policy
 - b. *WDB Policy 37 Revision – Georgia Eligible Training Provider List (ETPL) Eligibility Policy
 - c. *WDB Policy 25 Revision – Supportive Services Policy
 - d. *WDB Policy 29 Revision – Training in Demand Occupations Policy
 - e. *WDB Policy 42 Revision – Youth Requires Additional Assistance Policy
 - f. *WDB Policy 33 Revision – Individual Training Account (ITA) Policy
 - g. *WDB Policy 54 Revision – Eligibility & Priority of Service Policy
- 14. *Review Committee Recommendation of Funding – PY 2020 Adult/DW Career Services RFP**
Torey Wingate, Chairman
- 15. *PY 2020 Youth Contract Renewals**
- 16. *One-Stop Operator Contract Renewal – ResCare**
- 17. *PY 2020 Taylor Hall Miller Parker P.A. Monitoring Services Contract Renewal**
- 18. *PY 2020 One-Stop MOU/Infrastructure Agreement**
Torey Wingate, Chairman
- 19. *PY 2019 ResCare Adult/DW Career Services Contract Modification – Additional State Funding related to COVID-19 impact, National Dislocated Worker Grant**
Torey Wingate, Chairman
- 20. WIOA Performance PY 2019 Quarter 2 and 3**
Melody Pierce, Executive Director
- 21. Review of Board Membership Compliance**
Torey Wingate, Chairman
 - a. Review of By-Laws Proposed Revision
 - b. June 2020 Election of Officers, WDB Nominating Committee
 - c. WDB Board Composition & Attendance Review



22. Operations Update

Melody Pierce, Executive Director

- a. One-Stop Operator Center Update
- b. FGWA Sector Strategy Update
- c. HDCI (High Demand Career Initiative) Healthcare Sector Strategy Grant Update
- d. Albany Community Empowerment Event – February 20, 2020
- e. Albany Technical College Career Plus HSE (High School Equivalent) Pilot Program
- f. State TCSG-OWD Results of Annual Monitoring of SWGA – March 2-6, 2020
- g. Independent Monitoring April 20-24, 2020 by Taylor, Hall, Miller, Parker Firm
- h. One-Stop and Affiliate Certification Guidelines [WIG LS-19-015]
- i. 2020 Local and Regional Plan Guidelines [WIG LS-19-018]

23. Next Committee Meeting

Torey Wingate, Chairman

24. Adjourn

Torey Wingate, Chairman