



**Southwest Georgia Workforce Development Board
Executive/Finance Committee Meeting**

August 28, 2019

12:00 p.m.

WorkSource Southwest Georgia Conference Room
75 West Broad Street, Camilla

AGENDA

1. Call to Order & Invocation

Torey Wingate, Chairman

2. Conflict of Interest Statement / Declaration(s)

Torey Wingate, Chairman

3. Call for Attendance

Pascha Spence, Office Manager

4. *Approval of Minutes from May 30, 2019

Torey Wingate, Chairman

5. *Approval of Quarterly Financial Statements Period Ending June 2019

Torey Wingate, Chairman

- a. FY 2019 Budget vs. Expenditure Report for Review and Discussion (July 1, 2018 – June 30, 2019)
- b. *Approval of June 2019 Quarterly Financial Statements

6. *Approval of FY 2020 Operating Budget

Torey Wingate, Chairman

7. *Approval of Board Policy Revisions

Torey Wingate, Chairman

- a. *WDB Policy 58 Revision - Adult/Dislocated Worker Work Experience
- b. *WDB Policy 66 Revision - Youth Work Experience
- c. *WDB Policy 25 Revision - Support Services
- d. *WDB Policy 54 Revision – Eligibility and Priority of Service Policy
 - i. *Rescind WDB Policy 28 – Service to Outside Residents (Incorporate into Policy 54 Revision)
- e. *WDB Policy 71 Adoption - State Workforce Board Conflict of Interest and Code of Conduct Policy [Ref: (WIG)Workforce Implementation Guidance Letter GA-15-007R – Conflict of Interest]
- f. *WDB Policy 37 Revision - Georgia Eligible Training Provider List (ETPL) and Eligibility for New Training Providers or Eligible Training Providers Submitting New Programs

8. *Approval to Re-Adopt One-Stop Certification Guidelines for PY 19



Torey Wingate, Chairman

- 9. WDB By-Laws and Partnership Agreement Revision** - To Incorporate Adoption of State Workforce Board Conflict of Interest and Code of Conduct Policy [Ref: (WIG)Workforce Implementation Guidance Letter GA-15-007R – Conflict of Interest]
Melody Pierce, Executive Director

- 10. *PY 2019 Adult and Dislocated Worker Career Services Contract Renewal – ResCare Workforce Services**

Torey Wingate, Chairman

- 11. *Resubmission of Requested Information for Review - Training Provider Application Review for State Eligible Provider List Inclusion – Guardian Home Services/South Georgia Career Center – Certified Nurse Assistant**

Torey Wingate, Chairman

- 12. *Training Provider Application Review for State Eligible Provider List Inclusion – Southern Regional Technical College - Workplace Fundamentals Skills Training Program**

Torey Wingate, Chairman

- 13. *ResCare Waiver Request OJT Policy # 60 – Albany Police Department OJT Contract Funding**

- 14. WIOA Local Area Program Year 2018 Performance Measures Report (Review & Discussion)**

Melody Pierce, Executive Director

- 15. Taylor, Hall, Miller, Parker, P.A. – Independent Monitoring Review – Review and Discussion**

Melody Pierce, Executive Director

- 16. Review of Board Membership Compliance**

Torey Wingate, Chairman

- a. WDB Board Composition & Attendance

- 17. Operations Update**

Melody Pierce, Executive Director

- a. One-Stop Operator Center Update
- b. FGWA Sector Strategy Update
- c. WorkSource Sector Partnership Conference (June 12, 2019)
- d. Round-Two Sector Grant Opportunity Update
- e. Grady & Thomas County Community Outreach Workshop (June 25, 2019)
- f. Terrell County Community Outreach Initiative (update)
- g. Police & Sheriff Training Initiative (update)
- h. Perkins Stakeholder Update
- i. OWD Technical Assistance Training
- j. Apprenticeship Road Trip facilitated by ATC
- k. Southern Regional Adult Education Luncheon
- l. Florida / GA Alliance Meeting



- m. Georgia Workforce Pipeline Innovation Summit (August 22, 2019)
- n. Chamber Education Committee (update)
- o. September Board Orientation (Dates TBA)
- p. SETA Conference, Savannah (September 8 – 10, 2019)
- q. TCSG Workforce Academy, Jekyll (November 11 – 14, 2019)
- r. State Workforce Development Board Meeting, Jekyll (November 14, 2019)

18. Next Committee Meeting

Torey Wingate, Chairman

19. Adjourn

Torey Wingate, Chairman