



**Southwest Georgia Workforce Development Board
Executive/Finance Committee Meeting**

Wednesday, November 29, 2017

11:30 a.m.

Southwest Georgia WorkSource Conference Room

AGENDA

1. Call to Order & Invocation

Torey Wingate, Chairman

2. Conflict of Interest Statement / Declaration(s)

Torey Wingate, Chairman

3. Call for Attendance

Pascha Spence, Office Manager

4. *Approval of Minutes from August 22, 2017 and October 19, 2017 (Tab #1)

Torey Wingate, Chairman

5. *Approval of Quarterly Financial Statements-September 2017 (Tab #2)

Torey Wingate, Chairman

- a. FY 2018 Budget vs. Expenditure Report (July 1, 2017 – October 31, 2017)
- b. *Approval of September 2017 Quarterly Financial Statements

6. *FY 2018 Proposed Operating Budget Revision #1 for period July 1, 2017 – June 30, 2018 (Tab #3)

Amanda Godwin, Operations Manager

- a. *Submission of State Transfer Request of \$375,000 of FY 2017 Dislocated Worker Funding to FY 2017 Adult Funding
- b. *Additional WIOA Grant Funding Received (SWGAs local area qualified for Statewide reallocation funding)
 - i. Youth PY 2016 Additional Funding \$ 145,353
 - ii. Adult FY 2017 Additional Funding \$ 264,093

7. *Albany Technical College – Training Program Applications (Tab #4)

Melody Pierce, Executive Director

- a. *Paramedicine (Associate of Science Degree & Diploma Program)
- b. *Nursing (Associate of Science Nursing Degree Program)
- c. *Welding & Joining Technology (Diploma Program)
- d. *Diesel Equipment Technology (Diploma Program)
- e. *Industrial Systems Technology (Associate of Applied Science Degree & Diploma Program)

8. *Consortium/WDB/City of Colquitt Partnership Agreement (Tab #5)

Melody Pierce, Executive Director



9. *Approval of Board Policy Additions, Revisions, Deletions (Tab #6)

Melody Pierce, Executive Director

- a. *WIOA-2017-014 Procurement Policy Revision
- b. *WIOA-2017-054 Eligibility & Priority of Service Revision
- c. *WIOA-2017-039 Records Retention Revision
- d. *WIOA-2017-007 Relocation Assistance Policy
- e. *WIOA-2017-017 Grievance Policy Revision

10. *Review of Board Membership Compliance (Tab #7)

Torey Wingate, Chairman

- a. New Board Member Recommendations
 - i. Eddie Pratt, Georgia Pacific – Labor Union
 - ii. Leslie James, Tara Foods – Dougherty County

11. By-Laws Revision (Tab #8)

Torey Wingate, Chairman

12. Georgia Department of Economic Development – Workforce Division Review and Response to Georgia Office of Inspector General Report – Review and Discussion (Tab #9)

13. Operations Update

Melody Pierce, Executive Director

- a. One-Stop Center Update
- b. HDCI (High Demand Career Initiative) Sector Strategy Grant
- c. Albany Works Partnership Initiative
- d. Albany Technical College Social Service Council Initiative
- e. Collaboration with Local Libraries in Low Enrollment Counties
- f. Albany and Cairo Housing Authority, Georgia Watch Initiative
- g. Regional County Commission Meeting Engagements
- h. Seminole County Empowerment Session
- i. GWLA Meeting held September 14-15, 2017 Overview
- j. SETA Conference, Fall September 24-26, 2017 Overview
- k. PY 2017 Independent Monitoring Review – Taylor, Lombardi, Hall, Wydra, P.A. September 18 – 22, 2017 Results **(Tab #10)**
- l. Georgia Chamber of Commerce Prosperity Conference November 29-30, 2017
- m. Scheduled PY 2016 State Monitoring Review December 11 – 15, 2017
- n. Consortium (Chief Elected Officials Organization) Meeting, February 7, 2018
- o. ResCare Personnel Update

14. Next Committee Meeting Date

Torey Wingate, Chairman

15. Adjourn

Torey Wingate, Chairman