



Southwest Georgia Workforce Development Board Meeting

Tuesday, December 5, 2017

12:00 p.m.

The Camilla Depot (212 East Broad St. Camilla, GA 31730)

AGENDA

*** Page numbers are on the top/middle of each page in RED**

1. **Call to Order & Invocation**
Torey Wingate, Chairman
2. **Conflict of Interest Statement / Declaration(s)**
Torey Wingate, Chairman
3. **Call for Attendance**
Pascha Spence, Office Manager
4. **Overview of Agenda Items**
Melody Pierce, Executive Director
5. ***Approval of WDB By-Laws Revision (Pg.3)**
Torey Wingate, Chairman
(emailed out to WDB on 8/22/17 for compliance with 10-Day Review Requirement)
 - a. Review of State Workforce Division Policy Regarding WDB Member Attendance
6. ***Approval of FY 2018 Proposed Operating Budget & FY 2018 Proposed Operating Budget Revision #1 for Period July 1, 2017 – June 30, 2018 (Pg.21)**
Torey Wingate, Chairman
7. ***2018 Meeting Dates**
 - a. March 6, 2018, June 5, 2018, September 4, 2018, December 4, 2018
8. ***Approval of Consent Agenda- 12/5/2017 (Pg.26)**
Torey Wingate, Chairman
 - a. Previous Meeting Minutes September 5, 2017
 - b. 11/29/17 Executive/Finance Committee Report
 - I. Approval of Minutes from August 22, 2017 & October 19, 2017
 - II. Approval of Quarterly Financial Statements – September 2017 (Pg.34)
 - III. Approval of Consortium/WDB/City of Colquitt Partnership Agreement (Pg.42)
 - IV. Approval of Board Policy Additions, Revisions, Deletions (Pg.54)
 - a. WIOA-2017-014 Procurement Policy Revision
 - b. WIOA-2017-054 Eligibility & Priority of Service Revision
 - c. WIOA-2017-039 Records & Retention
 - d. WIOA-2017-007 Relocation Assistance Policy
 - e. WIOA-2016-064 Self Sufficiency
 - V. Approval of Board Membership Compliance(Pg.98)
 - a. Eddie Pratt, Georgia Pacific- Labor Union
 - b. Leslie James, Tara Foods- Dougherty County
9. ***Approval of Consent Agenda- 9/5/2017 (Sent out for 9/5/17 WDB Mtg.)**
Torey Wingate, Chairman
 - a. Previous Meeting Minutes June 6, 2017



- b. 6/29/17 Executive/Finance Committee Report
 - I. Approval of Minutes from June 1, 2017
 - II. Approval of One-Stop Certification of all sites
 - III. Approval of One-Stop Comprehensive Memorandum of Understanding (MOU)
 - IV. Approval of candidate selected as the One-Stop Operator
 - V. Approval of Commissioner Christopher Cohilas to serve on the Executive/Finance Committee
- c. 8/2/17 Executive/Finance Committee Report
 - I. Executive Session
 - a. Approval to appoint Melody Pierce to the position of Executive Director
 - b. 8/22/17 Executive/Finance Committee Report
 - II. Approval of Meeting Minutes from June 29, 2017 and August 2, 2017
 - III. Approval of Quarterly Financial Statements – June 2017
 - IV. Approval of ResCare Workforce Services Career Services PY' 17 Contract Renewal and Funding Recommendation
 - V. Approval of Terrell County Board Education – PY' 17 Contract Modification Additional Funding Request
 - VI. Approval of Board Policy Additions, Revisions, Deletions
 - a. WIOA-2017-042 Youth Requires Additional Assistance (Rescinds Policy #42 Needs Additional Assistance Policy Dated 1/1/2013)
 - VII. Approval of Archbold Medical Center – PY 17 On the Job Training Contract Funding Recommendation
 - VIII. Board Membership Compliance – Recommendation of removal and replacement of Joyce Barlow from the Workforce Development Board (WDB)

10. Operations Update

Melody Pierce, Executive Director

- a. One-Stop Center Update
- b. HDCI (High Demand Career Initiative) Sector Strategy Grant
- c. Albany Works Partnership Initiative
- d. Albany Technical College Social Service Council Initiative
- e. Collaboration with Local Libraries in Low Enrollment Counties
- f. Albany and Cairo Housing Authority, Georgia Watch Initiative
- g. Regional County Commission Meeting Engagements
- h. Seminole County Empowerment Session
- i. GWLA Meeting held September 14-15, 2017 Overview
- j. SETA Conference, Fall September 24-26, 2017 Overview
- k. PY 2017 Independent Monitoring Review – Taylor, Lombardi, Hall, Wydra, P.A. September 18 – 22, 2017 Results **(Pg.102)**
- l. Georgia Chamber of Commerce Prosperity Conference November 29-30, 2017
- m. Scheduled PY 2016 State Monitoring Review December 11 – 15, 2017
- n. Consortium (Chief Elected Officials Organization) Meeting, February 7, 2018
- o. ResCare Personnel Update

11. Adjourn

Torey Wingate, Chairman

*** Denotes Action Item**