



Southwest Georgia Workforce Development Board Meeting

Tuesday, March 6, 2017

6:00 p.m.

The Camilla Depot (212 East Broad St. Camilla, GA 31730)

AGENDA

*** Page numbers are on the top/middle of each page in RED**

1. Call to Order & Invocation

Torey Wingate, Chairman

2. Conflict of Interest Statement / Declaration(s)

Torey Wingate, Chairman

3. Call for Attendance

Pascha Spence, Office Manager

4. Overview of Agenda Items

Melody Pierce, Executive Director

5. *Approval of Consent Agenda- 3/6/2018 (Pg.3)

Torey Wingate, Chairman

a. Previous Meeting Minutes December 5, 2017

b. 2/28/2018 Executive/Finance Committee Report

I. *Approval of Minutes from November 29, 2017

II. *Approval of Quarterly Financial Statements – December 2017

a. FY 2018 Budget vs. Expenditure Report (July 1, 2017 – January 31, 2018)

b. FY 2018 Budget vs. Expenditure Forecast Report for Review and Discussion (July 1, 2017 – June 30, 2018)

III. *Approval of December 2017 Quarterly Financial Statements

IV. *Approval of Funds Transfer Requests

a. *Submission of State Transfer Request of \$375,000 of FY 2017 Dislocated Worker Funding to FY 2017 Adult Funding

b. *Submission of State Transfer Request of \$ 39,657 FY 2017 Rapid Response Funding to FY 2017 Adult Funding

c. *Submission of State Transfer Request of \$375,000 of FY 2018 Dislocated Worker Funding to FY 2018 Adult Funding

V. *Albany Technical College – Training Program Applications

a. *Paramedicine (Associate of Science Degree & Diploma Program)

b. *Nursing (Associate of Science Nursing Degree Program)

c. *Welding & Joining Technology (Diploma Program)

d. *Diesel Equipment Technology (Diploma Program)

e. *Industrial Systems Technology (Associate of Applied Science Degree & Diploma Program)

VI. *One-Stop Memorandum of Understanding (MOU) Revision 1

VII. *Approval of Board Policy Additions, Revisions, Deletions

a. WIOA-2018-017 Grievance Policy [Rescinds Prior Grievance Policy WIOA-2017-017]



- b. *SWGA WDB Pre-Award Risk Assessment Procedures [New Policy]
- c. *WIOA-2018-069 Rapid Response Policy [New Policy]
- d. *WIOA-2018-070 Disaster Response Plan Policy [New Policy]
- e. *WIOA-2018-063 One Stop Certification Policy [Rescinds One Stop Operator Certification Policy #63]
- f. *WIOA-2017-033 ITA Policy Revision
- g. *WIOA-2017-035 Youth Incentive Policy Revision
- VIII. Contractor Enrollment Benchmarks Report – Review & Discussion
- IX. Review of Board Membership Compliance
- X. WDB By-Laws Review & Discussion
- XI. Status of Georgia Department of Economic Development – Workforce Division Review and Response to Georgia Office of Inspector General Report – Review & Discussion
- XII. PY 2016 State Monitoring Report for Review Conducted December 11-15, 2017 – Review and Discussion
- XIII. *Approval of High Demand Career Initiative (HDCI) Grant Facilitator Agreement with Carl Vincent Institute of Government

6. Operations Update

Melody Pierce, Executive Director

- a. State Workforce Division Change of Organizational Structure
- b. One-Stop Center Update
- c. HDCI (High Demand Career Initiative) Sector Strategy Grant
- d. Albany Works Partnership Initiative
- e. Albany Technical College Social Service Council Initiative
- f. Collaboration with Local Libraries in Low Enrollment Counties
- g. Albany and Cairo Housing Authority, Georgia Watch Initiative
- h. Regional County Commission Meeting Engagements
- i. Seminole County Empowerment Session
- j. GWLA Meeting held February 1 – 2, 2018 Overview
- k. Consortium Meeting held February 7, 2018
- l. Board Member Orientation Session held February 14, 2018

7. Adjourn

Torey Wingate, Chairman

*** Denotes Action Item**