



**Southwest Georgia Workforce Development Board
Executive/Finance Committee Meeting**

December 4, 2018

4:00 p.m.

The Camilla Depot Conference Room

AGENDA

- 1. Call to Order & Invocation**
Torey Wingate, Chairman
- 2. Conflict of Interest Statement / Declaration(s)**
Torey Wingate, Chairman
- 3. Call for Attendance**
Pascha Spence, Office Manager
- 4. *Approval of Minutes from August 23, 2018 and November 7, 2018 (Tab #1)**
Torey Wingate, Chairman
- 5. *Approval of Quarterly Financial Statements-September 2018 (Tab #2)**
Torey Wingate, Chairman
 - a. FY 2019 Budget vs. Expenditure Report for Review and Discussion (July 1, 2018 – October 31, 2018)
 - b. *Approval of September 2018 Quarterly Financial Statements
 - c. *Approval of Submission of State Transfer Request of \$375,000 of FY 2018 Dislocated Worker Funding to FY 2018 Adult Funding
 - d. *Approval of Additional Funding due to State Recapture and Reallocation **(Tab #3)**
 - i. *Adult Reallocation Amount \$ 24,415.51
 - ii. *Dislocated Worker Reallocation Amount \$ 36,800.62
 - iii. *Youth Reallocation Amount \$ 44,126.27
- 6. *SWGA One-Stop PY 2018 MOU Renewal (Tab #4) (Handout)**
Torey Wingate, Chairman
 - a. *SWGA One-Stop PY 2018 MOU Renewal
- 7. *PY 2019 WIOA Monitoring Services Request for Quote Issuance (Tab #5)**
Torey Wingate, Chairman
- 8. *PY 2019 WIOA Youth Services Request for Proposal Release (Tab #6)**
Torey Wingate, Chairman
- 9. *Southern Regional Technical College – PY 2018 Youth Contract Performance Review and Determination of Extension through 6/30/18 (Tab #7)**
Torey Wingate, Chairman



10. PY 2018 1st Quarter WIOA Local Performance (Tab #8)

- a. PY 2018 (Quarter 1 Preliminary) WIOA Local Performance Outcomes
Melody Pierce, Executive Director

11. Review of Board Membership Compliance

Torey Wingate, Chairman

- a. WDB Board Composition Review
- b. WDB By-Laws Pending Revision – Review and Discussion
- c. WDB Recommendation – Donna L. Williams, Southwest Georgia Health Services Representative for Seminole County

12. Taylor, Hall, Miller, Parker, P.A. – Independent Audit Review October 2018 – Review and Discussion

Melody Pierce, Executive Director (Tab #9)

13. Operations Update

Melody Pierce, Executive Director

- a. Southeastern Employment and Training Association (SETA) Conference update
- b. Florida/Georgia Alliance Sector Meeting
- c. HDCI (High Demand Career Initiative) Steer Committee and Working Groups
- d. One-Stop Resource Fair
- e. TCSG Technical Assistance Training
- f. AHEC (Area Health Education Centers) K-12 Recruitment Collaboration
- g. 2018 Rural Prosperity Summit
- h. November State Workforce Board Meeting
- i. Upcoming Board Member Orientations

14. Next Committee Meeting

Torey Wingate, Chairman

15. Adjourn

Torey Wingate, Chairman