



## **Southwest Georgia Workforce Development Board Meeting**

March 12, 2019

6:00 p.m.

WorkSource Southwest Georgia Conference Room

75 West Broad Street

Camilla, Georgia 31730

### AGENDA

**1. Call to Order & Invocation**

Torey Wingate, Chairman

**2. Conflict of Interest Statement / Declaration(s)**

Torey Wingate, Chairman

**3. Call for Attendance**

Pascha Spence, Office Manager

**4. \*Approval of Minutes from December 4, 2018 (Tab #1)**

Torey Wingate, Chairman

**5. \*Prior December 4, 2018 Meeting Motions Approved by Executive/Finance Committee on behalf of WDB due to quorum not maintained (Tab #2)**

- a. \*Approval of Quarterly Financial Statements for September 2018
- b. \*Approval of PY 2019 Youth Services Request for Proposal Release
- c. \*Approval of Southern Regional Technical College PY 2018 Youth Contract Performance Review and Determination of Extension through 6/30/2018

**6. \*Approval of Quarterly Financial Statements-December 2018 (Tab #3)**

Torey Wingate, Chairman

- a. FY 2019 Budget vs. Expenditure Report (July 1, 2018 – January 31, 2019)
- b. \*Approval of December 2018 Quarterly Financial Statements
  - i. \*Approval of Submission of State Transfer Request of \$375,000 of FY 2019 Dislocated Worker Funding to FY 2019 Adult Funding

**7. \*SWGA One-Stop PY 2018 1<sup>st</sup> and 2<sup>nd</sup> Quarter Reconciliations (Tab #4)**

Torey Wingate, Chairman

**8. \*Approval of Board Policy Revisions (Tab #5)**

Torey Wingate, Chairman

- a. \*Policy 35 – Youth Incentive Policy Revision
- b. \*Policy 8 – On-the-Job Training Policy Revision
- c. \*Policy 60 – Customized Training Policy Revision



**9. PY 2018 2nd Quarter WIOA Local Performance (Tab #6)**

- a. PY 2018 Quarter 2 WIOA Local Performance Outcomes  
Melody Pierce, Executive Director

**10. \*Board Membership Compliance**

Torey Wingate, Chairman

- a. \*WDB Recommendation – Cole Posey, SRTC to replace Wendi Tostenson, SRTC
- b. Review of State Requirements Regarding Board Member Attendance - Review of Local Process for Excused Absences

**11. PY 2017 Final State Monitoring Report (Tab #7)**

Melody Pierce, Executive Director

**12. 2019 Meeting Dates**

- a. June 4, 2019, September 3, 2019, December 3, 2019

**13. Operations Update**

Melody Pierce, Executive Director

- a. 2019 Next Meeting Dates
  - i. June 4, 2019
  - ii. September 3, 2019
  - iii. December 3, 2019
- b. SWGA WDB Regional Plan 2016-2019 Conditional Approval by State
- c. One-Stop Operator Update
- d. House Bill 123 Status Update
- e. State Requirement - Electronic Case File Management [Ref: Workforce Information Guidance (WIG) Letter PS-18-002 – Status Update
- f. Approved Eligible Training Provider – Georgia Public Safety Training Center, Basic Law Enforcement Training Certification Program
- g. Southeastern Employment and Training Association (SETA) Conference Update
- h. Florida/Georgia Alliance Sector Meeting in March 2019
- i. HDCI (High Demand Career Initiative) Steer Committee and Working Groups meet in March 2019
- j. AHEC (Area Health Education Centers) K-12 Recruitment Collaboration
- k. State Workforce Board Meeting Update
- l. Upcoming Board Member Orientations on March 21, 2019 and March 28, 2019
- m. Youth RFP Release Update
- n. Business Service Summit in April and June 2019
- o. Upcoming Board Member Orientations

**14. Adjourn**

Torey Wingate, Chairman