



**Southwest Georgia Workforce Development Board
Executive/Finance Committee Meeting**

May 23, 2018

11:30 a.m.

Southwest Georgia WorkSource Conference Room

AGENDA

1. Call to Order & Invocation

Torey Wingate, Chairman

2. Conflict of Interest Statement / Declaration(s)

Torey Wingate, Chairman

3. Call for Attendance

Pascha Spence, Office Manager

4. *Approval of Minutes from February 28, 2018 (Tab #1)

Torey Wingate, Chairman

5. *Approval of Quarterly Financial Statements-March 2018 (Tab #2)

Torey Wingate, Chairman

a. FY 2018 Budget vs. Expenditure Forecast Report for Review and Discussion (July 1, 2017 – June 30, 2018)

b. *Approval of March 2018 Quarterly Financial Statements

6. *Approval of Board Policy Additions, Revisions, Deletions (Tab #3)

Melody Pierce, Executive Director

a. *Supportive Services Policy WIOA-25-2018 Revision

b. *Grievance Policy WIOA-2018-017 [Replaces and Rescinds Grievance Policy WIOA-2017-017]

7. *PY 2018 Youth Contract Funding Renewal Recommendations (Tab #4)

Melody Pierce, Executive Director

8. *PY 2018 One Stop Operator Funding Renewal Recommendation (Tab #5)

9. *One-Stop Memorandum of Understanding Revision #1 (Tab #6)

Melody Pierce, Executive Director

10. *Review of Board Membership Compliance (Tab #7)

Torey Wingate, Chairman

a. *WDB Member Recommendation – Kenneth Hill, Turner Job Corp

b. *Executive Standing Committee Appointment – Pete Stephens, County Commissioner, Decatur County

c. Discussion - 2018 Local Board Certification – All LWDB's must be certified by the State by June 30, 2018 [Reference Attachment – 2018 LWDB State Certification Guidance]



11. *WDB By-Laws Proposed Revisions to WDB June 5, 2018 (Tab #8)

Torey Wingate, Chairman

12. PY 2016 State Monitoring Report for Review Conducted December 11-15, 2017 – Status of Corrective Actions (Tab #9)

Melody Pierce, Executive Director

13. Taylor, Hall, Miller, Parker, P.A. – Independent Audit Review April 16-20, 2018 – Review and Discussion

Melody Pierce, Executive Director

14. Operations Update

Melody Pierce, Executive Director

- a. State Workforce Division Change of Organizational Structure
- b. One-Stop Center Update
- c. Florida/Georgia Alliance Strategic Doing Retreat, May 4, 2018
- d. 18th Annual Housing Conference, May 8, 2018
- e. HDCI (High Demand Career Initiative) Sector Strategy Grant
- f. WDB Orientation, May 15, 2018 @ 12:00pm
- g. Albany Works 2nd Cohort Orientation, May 16, 2018
- h. WDB Board Meeting, Tuesday, June 5, 2018
- i. Housing Authority Community Access & Empowerment Outreach
 - a. Miller County, June 12, 2018
 - b. Early County, June 13, 2018
 - c. Mitchell County, June 14, 2018
- j. GDOL Training, June 21-22, 2018
- k. Regional County Commission Meeting Updates
- l. Consortium Meeting June 20, 2018
- m. Pat Horton Healthcare Sector Strategy Outreach
- n. Rapid Response Updates
- o. State Workforce Academy, August 12-15, 2018, Athens
- p. Southeastern Training Association (SETA) Conference, September 16-19, 2018, Mobile AL

15. Next Committee Meeting August 29, 2018

Torey Wingate, Chairman

16. Adjourn

Torey Wingate, Chairman