



Southwest Georgia Workforce Development Board Executive/Finance Committee Meeting

Tuesday, June 4, 2024 5:00 p.m.

WorkSource Southwest Georgia Conference Room
75 West Broad Street, Camilla

AGENDA

- 1. Call to Order & Invocation**
Gabriel Lord, Chairman
- 2. Conflict of Interest Statement / Declaration(s)**
Gabriel Lord, Chairman
- 3. Call for Attendance**
Pascha Spence, Office Manager
- 4. *Approval of Minutes November 30, 2023**
Gabriel Lord, Chairman
- 5. *Review and Approval of Quarterly Financial Statements**
Gabriel Lord, Chairman
 - a. *Approval of March 2024 Quarterly Financial Statements
 - b. FY 2024 Budget vs. Expenditure Forecast Report through June 30, 2024 – Review and Discussion
- 6. *Review and Approval of PY 2023/FY 2024 Proposed Operating Budget Revision 2**
Gabriel Lord, Chairman
- 7. *Review and Approval of PY 2024/FY 2025 Proposed Operating Budget (July 1, 2024-June 30, 2025)**
Gabriel Lord, Chairman
- 8. *Review and Approval of PY 2023 One-Stop Reconciliation Quarter 3 Ending March 31, 2024**
Gabriel Lord, Chairman
- 9. *Review and Approval of Board Policy Revisions**
Gabriel Lord, Chairman
 - a. * WDB Policy 63 – One-Stop Certification
- 10. *State Eligible Training Provider (ETPL) Request for Cost Review– Georgia Dental Educational Institute**
Gabriel Lord, Chairman
- 11. *Review Committee PY 2024 Adult and Dislocated Worker Career Services RFP - Recommendation of Funding**
 - a. * Arbor E&T, LLC dba Equus Workforce Solutions
Gabriel Lord, Chairman



12. *PY 2024 Taylor Hall Miller Parker P.A. – Fiscal and Programmatic Monitoring Services Contract Renewal

Gabriel Lord, Chairman

13. *Review of Certified Nursing Assistant (CNA) Training Programs-Recommended PY24 Regional Participant Enrollment Maximum

Gabriel Lord, Chairman

14. *Approval of PY 2024 One-Stop Memorandum of Understanding

Gabriel Lord, Chairman

15. *Approval of 2024-2027 Local Plan

Gabriel Lord, Chairman

16. *Approval of One-Stop and Affiliate Site Certifications

Gabriel Lord, Chairman

17. Review of Board Membership Compliance

Gabriel Lord, Chairman

- a. Board Member Vacancies
 - i. Economic and Community Development Representative
 - 1. New Appointment, Courtney Proctor, LifeLink
- b. Executive Committee
 - i. (2) Vacant positions (WDB Members)
 - ii. (1) Vacant position (Non-WDB Advisory Member)
- c. WDB Board Composition & Attendance Review

18. Operations Update

Melody Pierce, Executive Director

- a. One-Stop Centers Update
- b. Dislocated Worker Outreach Efforts
 - i. \$150,000 Additional Quest Dislocated Worker Funding Received
- e. The Workforce Alliance (TWA) Sector Strategy Update
- f. Regional Rapid Response and Business Services Team
- g. Board Member Orientations and Future Lunch and Learn Sessions
- h. Georgia Workforce Leadership Association Update
- i. WIOA Performance Update
- j. Southeastern Training Association (SETA) Conference, September 15-18, 2024, Savannah
- k. Taylor, Hall, Miller, Parker, PA-Monitoring Review April 15-19, 2024
- l. City of Colquitt Single Audit Report for Period Ending June 30, 2023

19. Next Committee Meeting

Gabriel Lord, Chairman

20. Adjourn

Gabriel Lord, Chairman