

Southwest Georgia Workforce Development Board
Executive/Finance Committee
Meeting Summary
Tuesday, June 4, 2024 at 5:09 pm
WorkSource Southwest Georgia Conference Room
75 West Broad Street, Camilla

Members Present

Gabriel Lord, Chair
Cory Thomas
Charlie Sol

Members Absent

Tommy Hill

Staff Present

Melody Pierce, Executive Director
Amanda Godwin, Operations Manager
Rebecca O'Neil, Programs Manager
Jerry Chapman, Regional Planner
Gerlissa Edmonds, Programs Assistant

The meeting was held for review and discussion purposes only of the following agenda items in preparation for the full board meeting.

- **Approval of Minutes from November 30, 2023**
- **Approval of March 2024 Quarterly Financial Statements**
- **Review and Approval of PY 2023/FY 2024 Proposed Operating Budget Revision 2 (C. Thomas ABSTAINED FROM DISCUSSION)**
- **Review and Approval of PY 2024/FY 2025 Proposed Operating Budget (July 1, 2024-June 30, 2025) (C. Thomas ABSTAINED FROM DISCUSSION)**
- **Approval of PY 2023 One-Stop Reconciliation Quarter 3 Ending March 31, 2024**
- **Approval of Board Policy Revisions**
 - a. WDB Policy 63 Revision- One-Stop Certification
- **State Eligible Training Provider (ETPL) Request for Cost Review– Georgia Dental Educational Institute**
- **Review Committee PY 2024 Adult and Dislocated Worker Career Services RFP - Recommendation of Funding**
 - a. Arbor E&T, LLC dba Equus Workforce Solutions
- **PY 2024 Taylor Hall Miller Parker P.A. – Fiscal and Programmatic Monitoring Services Contract Renewal**
- **Review of Certified Nursing Assistant (CNA) Training Programs-Recommended PY24 Regional Participant Enrollment Maximum**

- **Approval of PY 2024 One-Stop Memorandum of Understanding (TABLED until next meeting)**
- **Approval of 2024-2027 Local Plan**
- **Approval of One-Stop and Affiliate Site Certifications**
- **Review of Board Membership Compliance (Review and Discussion)**
 - a. Board Member Vacancies
 - i. Economic and Community Development Representative
 - 1. New Appointment, Courtney Proctor, LifeLink (no representation letter received- employer tabled until further notice)
 - b. Executive Committee
 - i. (2) Vacant positions (WDB Members)
 - ii. (1) Vacant position (Non-WDB Advisory Member)
 - c. WDB Board Composition & Attendance Review
- **Operations Update – (Provided by Director Pierce)**
 - a. One-Stop Centers Update
 - b. Dislocated Worker Outreach Efforts
 - i. \$150,000 Additional Quest Dislocated Worker Funding Received
 - e. The Workforce Alliance (TWA) Sector Strategy Update
 - f. Regional Rapid Response and Business Services Team
 - g. Board Member Orientations and Future Lunch and Learn Sessions
 - h. Georgia Workforce Leadership Association Update
 - i. WIOA Performance Update
 - j. Southeastern Training Association (SETA) Conference, September 15-18, 2024, Savannah
 - k. Taylor, Hall, Miller, Parker, PA-Monitoring Review April 15-19, 2024
 - l. City of Colquitt Single Audit Report for Period Ending June 30, 2023
- **Next Committee Meeting- September 10, 2024 @ 5:00pm**

With no further business, the meeting was adjourned @ 6:06 p.m.