



**Southwest Georgia Workforce Development Board  
Executive-Finance Committee Meeting**

Thursday, November 7, 2024 at 5:00 p.m.  
WorkSource Southwest Georgia Conference Room  
75 West Broad Street, Camilla

AGENDA

- 1. Call to Order & Invocation**  
Gabriel Lord, Chairman
- 2. Conflict of Interest Statement / Declaration(s)**  
Gabriel Lord, Chairman
- 3. Call for Attendance**  
Pascha Spence, Office Manager
- 4. \*Approval of Minutes October 1, 2024**  
Gabriel Lord, Chairman
- 5. \*Review and Approval of Quarterly Financial Statements**  
Gabriel Lord, Chairman
  - a. \*Approval of PY24/FY25 Operating Budget Revision 1
  - b. PY24/FY25 Budget vs. Expenditure Report – September 2024
- 6. \*Review and Approval of PY 2024 One-Stop Reconciliation Quarter 1 Ending September 30, 2024**  
Gabriel Lord, Chairman
- 7. \*Review and Approval of Board Policy Revisions**  
Gabriel Lord, Chairman
  - a. \*WDB Policy 8 Revision – On-the-Job Training
  - b. \*WDB Policy 19 Revision – Property Management
  - c. \*WDB Policy 58 Revision – Work Experience
  - d. \*WDB Policy 60 Revision – Customized Training
  - e. \*WDB Policy 65 Revision – Transitional Jobs
  - f. \*WDB Policy 66 Revision – Youth Work Experience
  - g. \*WDB Policy 67 Revision – Incumbent Worker
- 8. \*Training Provider Application Review for State Eligible Training Provider List (ETPL) Inclusion – South Georgia Career Center – Medical Assistant and Phlebotomy Technician Training Programs**  
Gabriel Lord, Chairman
- 9. \*State Eligible Training Provider (ETPL) Request for Cost Review – WealthyLife Academy, CDL Training Program**  
Gabriel Lord, Chairman



**10. \*Approval of PY 2025 One-Stop Operator Request for Proposal Issuance**

Gabriel Lord, Chairman

**11. PY 2024 Service Provider Review of Contracted Enrollment Performance Status**

Melody Pierce, Executive Director

**12. Review of Board Membership Compliance**

Gabriel Lord, Chairman

- a. Proposed WDB Teleconference Operating Procedures - Discussion
- b. State Waiver granted for Board membership compliance due to vacancies expires 11/29/24
- c. Board Vacancies
  - i. Economic and Community Development Representative
- d. WDB Board Composition & Attendance Review

**13. Operations Update**

Melody Pierce, Executive Director

- a. One-Stop Centers Update
- b. Youth Programs Update
- e. Dislocated Worker Outreach Efforts
- f. Regional Rapid Response and Business Services Team
- g. The Workforce Alliance (TWA) Sector Strategy Update
- h. Board Member Orientations and Future Lunch and Learn Sessions
- i. Georgia Workforce Leadership Association Update
- j. WIOA Performance Update
- k. Taylor, Hall, Miller, Parker, PA-Monitoring Review October 21-25, 2024
- l. Innovating Georgia's Workforce Pipeline Conference, November 12-13, 2024, UGA Center for Continuing Education, Athens
- m. TCSG Academy, Jekyll Island, December 2-3, 2024
- n. TCSG-OWD Annual State Monitoring December 9-13, 2024

**14. Next Committee Meeting**

Gabriel Lord, Chairman

**15. Adjourn**

Gabriel Lord, Chairman