

Southwest Georgia Workforce Development Board

Executive/ Finance Committee Teleconference (due to COVID-19 social distancing and shelter in place requirements)

Meeting Summary

Wednesday, February 24, 2021 10:05 am

Teleconference

Members Present via Conference Call

Gabriel Lord, Chairman

LaTonja Dotson, Vice Chairman

Allan York

Cory Thomas

John Marria

Tommy Hill

Pete Stephens, ex-officio

Staff Present

Melody Pierce, Executive Director

Amanda Godwin, Operations Manager

Rebecca O'Neil, Programs Manager

Pascha Spence, Office Manager

- **Approval of Minutes from December 1, 2020 and January 27, 2021 (APPROVED- J. Marria/ A. York)**
- **WDB By-Laws Proposed Revision March 2, 2021 (Review & Discussion)**
- **Approval of December 2020 Quarterly Financial Statements (APPROVED- A. York/ J. Marria)**
- **PY 2020 One-Stop Reconciliation Quarter 2 Ending December 31, 2020 (APPROVED- A. York/ L. Dotson)**
- **Training Provider Application for State Eligible Provider List Inclusion– Heritage Health Career Center (APPROVED- J. Marria/ A. York)**
 - a. Certified Nursing Assistant-Certificate
 - b. Hemodialysis Technician- Certificate
- **Training Provider Application for State Eligible Provider List Inclusion– Wallace Community College, Dothan and Eufaula, AL (APPROVED- J. Marria/ A. York)**
 - a. Welding Technology – Certificate
 - b. Electrical Technology – AAS
 - c. Engineering Graphics – AAS
 - d. Automotive Technology-AAS
 - e. Applied Engineering Technology (formerly Industrial Maintenance/Systems Tech) - AAS
 - f. Dental Assisting - Certificate
 - g. Pre-Apprentice Electrical Line worker - Certificate
 - h. Professional Medical Coding - Certificate
 - i. Industrial Welding – Certificate
 - j. Certified Nursing Assistant- Certificate
- **Review and Approval of Board Policy Revisions**
 - a. Proposed Revision WDB Policy #33 – Individual Training Account (ITA) (APPROVED- C. Thomas/ A. York/)
 - b. Proposed Revision WDB Policy #42 – Youth Requires Additional Assistance (APPROVED- A. York/ C. Thomas)

c. Proposed Revision WDB Policy #35 – Youth Incentive & Stipend **(APPROVED- A. York/ C. Thomas)**

➤ **Review of Board Membership Compliance (Review and Discussion)**

- a. Board Member Vacancies
 - i. Mitchell County
 - ii. Miller County
 - iii. Decatur County
 - iv. Union Representative
- b. New Appointments
- c. WDB Board Composition & Attendance Review

➤ **Operations Update**

- a. One-Stop Operator Center Update
 - i. Status of Office Closures due to COVID-19
- b. FGWA Sector Strategy Update
- c. HDCI (High Demand Career Initiative) Healthcare Sector Strategy Grant Update
- d. National Dislocated Worker Grant (COVID) Update
- e. PY 2021 One-Stop Operator RFP Update
 - i. Establish Review Committee
- f. Annual State Monitoring Review Feb 1-5, 2020 – Results Discussion
- g. PY 2020 WIOA Performance Update

➤ **Next Committee Meeting- Wednesday, May 26, 2021**

With no further business, a motion was made to adjourn by J. Marria and seconded by A. York.