



**Southwest Georgia Workforce Development Board  
Executive/Finance Committee Meeting**

Wednesday, May 26, 2021

12:00 p.m., via Conference Call (due to COVID-19 social distancing requirements)

Dial-in Number: (712) 770-5505    Access Code: 702068

AGENDA

**1. Call to Order & Invocation**

Gabriel Lord, Chairman

**2. Conflict of Interest Statement / Declaration(s)**

Gabriel Lord, Chairman

**3. Call for Attendance**

Pascha Spence, Office Manager

**4. \*Approval of Minutes February 24, 2021**

Gabriel Lord, Chairman

**5. \*Review and Approval of Quarterly Financial Statements**

Gabriel Lord, Chairman

a. \*Approval of March 2021 Quarterly Financial Statements

b. FY 2021 Budget vs. Expenditure Forecast Report for Review (July 1, 2020 – June 30, 2021)

**6. \*Review and Approval of PY 2021/FY 2022 Operating Budget (July 1, 2021-June 30, 2022)**

Gabriel Lord, Chairman

**7. \*Review and Approval of PY 2020 One-Stop Reconciliation Quarter 3 Ending March 31, 2021**

Gabriel Lord, Chairman

**8. \*Current Training Provider Program Review – South GA Career Center**

Gabriel Lord, Chairman

**9. \*Training Provider Application Review for State Eligible Training Provider List Inclusion (ETPL) – Wallace Community College**

a. \*Air Conditioning & Refrigeration – AAS

b. \*Practical Nursing – PN

c. \*Associate Degree Nursing – ADN

d. \*LPN to RN Mobility - ADN

Gabriel Lord, Chairman



- 10. \*Training Provider Application Review for State Eligible Training Provider List Inclusion (ETPL) – Heritage Health Career Center, Inc.**
  - a. \*Certified Medical Assistant
  - b. \*Certified Phlebotomy TechnicianGabriel Lord, Chairman
  
- 11. Training Provider Program Local Performance Reviews**
  - a. \*Georgia Dental Educational InstituteGabriel Lord, Chairman
  
- 12. \*Review of Certified Nursing Assistant (CNA) Training Programs-Recommended PY21 Regional Participant Enrollment Maximum**  
Gabriel Lord, Chairman
  
- 13. \*PY 2021 Youth Contract Renewals and Funding Recommendations**
  - a. Dougherty County School System – In-School Youth
  - b. Eckerd Youth Alternatives – Out-of-School YouthGabriel Lord, Chairman
  
- 14. \*PY 2021 Contract Renewal Adult and Dislocated Worker Career Services – Arbor E&T, LLC dba EQUUS Workforce Solutions**  
Gabriel Lord, Chairman
  
- 15. \*Review Committee Recommendation of Funding – PY 2020 One-Stop Operator Contract**  
Gabriel Lord, Chairman
  
- 16. \*PY 2021 Taylor Hall Miller Parker P.A. Monitoring Services Contract Renewal**  
Gabriel Lord, Chairman
  
- 17. \*Review and Approval of Board Policy Revisions**  
Gabriel Lord, Chairman
  - a. \*Proposed Revision WDB Policy #WIOA-2017-14 – Procurement
  - b. \*Proposed Revision WDB Policy #WIOA-2017-017 – Equal Opportunity Complaint and General Grievance
  - c. \*Proposed Revision WDB Policy #29 – Training in Demand Occupations
  
- 18. Board Membership Compliance**  
Gabriel Lord, Chairman
  - a. Board Member Vacancies
    - i. Miller County
    - ii. Union Representative
  - b. New Appointments
    - i. Decatur County, Dennis Brinson
    - ii. Mitchell County, Oscar Maples
  - c. WDB Board Composition & Attendance Review



## **19. Operations Update**

Melody Pierce, Executive Director

- a. One-Stop Operator Center Update
  - i. Status of Office Closures due to COVID-19
- b. PY 2021 One-Stop MOU/Infrastructure Agreement Renewal - In Process
- c. FGWA Sector Strategy Update
- d. HDCI (High Demand Career Initiative) Healthcare Sector Strategy Grant Update
  - i. Strategic Planning Committee Meeting May 25, 2021, Pheobe Putney
- e. National Dislocated Worker Grant (COVID) Update
- f. Annual State Monitoring Review Feb 1-5, 2020 – Status Update
- g. Independent Monitoring Review Results April 12-16, 2021
- h. PY 2020 WIOA Performance Update

## **20. Next Committee Meeting**

Gabriel Lord, Chairman

## **21. Adjourn**

Gabriel Lord, Chairman